ANTHONY CURTIS & CO

CHARTERED ACCOUNTANTS

AUSTRALIAN INSTITUTE OF ADMINISTRATIVE LAW INCORPORATED

Audited Financial Statements

For the year ended 30th June 2022

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ANTHONY CURTIS & CO

CHARTERED ACCOUNTANTS

Principal: Jaclyn Curtis BCom, BEco, CA

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF THE

AUSTRALIAN INSTITUTE OF ADMINISTRATIVE LAW INCORPORATED CONTROLLED ENTITIES

Scope

We have audited the financial report, being a special purpose financial report of the Australian Institute of Administrative Law Incorporated for the year ended 30 June 2022. The Committee is responsible for the financial report and has determined the financial report is appropriate to meet the requirements of the Associations Incorporation Act 1991 and is appropriate to meet the needs of the members. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of the Australian Institute of Administrative Law Incorporated. No opinion is expressed as to whether the accounting policies used are appropriate to meet the needs of the members.

The financial report has been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Act 1991. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1 so as to present a view which is consistent with our understanding of the Association's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.



Audit Opinion

In our opinion:

- (a) the financial statements of the Australian Institute of Administrative Law and its controlled entities are properly drawn up:
 - (i) so as to give a true and fair view of its state of affairs at 30 June 2022 and the results of its operations for the financial year then ended and the other matters required by Section 72 (2) of the Associations Incorporation Act 1991 to be disclosed in the financial statements;
 - (ii) in accordance with the provisions of the Associations Incorporation Act 1991; and
 - (iii) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.
- (b) we have obtained all the information and explanations required; and
- (c) proper accounting records and other records have been kept by the Australian Institute of Administrative Law controlled entities, as required by the Associations Incorporation Act 1991.

Dated this

day of November 2022 at Canberra, ACT.

Tony Curtis, FCA

Australian Institute of Administrative Law Committee's Report

The members of the Committee (the National Executive) submit the financial report of the Australian Institute of Administrative Law Incorporated and it's controlled entities for the financial year 30 June 2022.

Committee Members

The names of Committee members throughout the year and at the date of this report were:

President Mr Geoff McCarthy (re-elected 24 November 2021) Vice President Ms Claressa Surtees (re-elected 24 November 2021) Vice President Mr Perry Wood (re-elected 24 November 2021) Secretary Ms Tara McNeilly (re-elected 24 November 2021) Treasurer Mr Paul Pfitzner (retired 24 November 2021) Treasurer Mr Gary Humphries AO (elected 24 November 2021) Officer Emeritus Professor Robin Creyke AM (re-elected 24 November 2021) Officer Mr Mark Bishop (retired 24 November 2021) Officer Mr Robert Orr QC (re-elected 24 November 2021) Officer Ms Katie Malyon (re-elected 24 November 2021) Officer Mr Matthew Paterson (re-elected 24 November 2021) Officer Ms Rachel Pepper (re-elected 24 November 2021) Officer Ms Jaala Hinchcliffe (retired 24 November 2021) Officer Mr Paul D'Assumcao (re-elected 24 November 2021) Officer Mr Arran Gerrard (re-elected 24 November 2021) Officer Mr Sam White (elected 24 November 2021)

Principal Activities

The principal activities during the financial year were to:

- Promote knowledge of and interest in Australian Commonwealth, State and Territory administrative law; and
- Provide a forum for the exchange of information and opinions on all aspects of administrative law and administrative practices.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Charity Registration

The Australian Institute of Administrative Law Incorporated is a charity registered with The Australian Charities and Not-For-Profits Commission (ACNC).

Operating Result for the year ended 30 June 2022

The Consolidated Loss amounted to \$-34611 (2021: Loss \$-28652.)
The National Chapter Loss amounted to \$-21577 (2021: Loss \$-32239).
Signed in accordance with a resolution of the Members of the Committee.
President
Treasurer
Dated this day of November 2022

Statement by Members of the Committee

In the opinion of the Committee the financial report as set out on pages 4 to 17:

- Presents a true and fair view of the financial position of the Australian Institute of Administrative Law and its controlled entities as at 30th June 2022 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the

- At the date of this statement, there are reasonable grounds to believe that Australian Institute of Administrative Law and its controlled entities will be able to pay its debts as and when they fall due.

Committee by:

Dated this day of November 2022

Statement of Comprehensive Income for the year ended 30 June 2022

	NOTE	Consolidated 2022	Consolidated 2021	National Chapter 2022	National Chapter 2021
		\$	\$	\$	\$
Revenue from ordinary activities	2	68,448	56,166	75,851	54,830
Seminars/conference expense		(3,623)	(1,244)	-	_
AIAL Secretariat expenses		(36,363)	(34,991)	(36,363)	(34,991)
AIAL Forum		(27,029)	(19,968)	(27,029)	(19,968)
AIAL Seminars & Webinars		-	(8,550)	=	(8,550)
National Conference		(18,252)	=	(18,252)	=
Administration expenses		(10,730)	(10,185)	(10,722)	(10,180)
Projects & sponsorship		(400)	(9,880)	(150)	(9,380)
Other expenses from ordinary acti	ivities	(6,662)	-	(4,912)	(4,000)
Profit (Loss) from operations		(34,611)	(28,652)	(21,577)	(32,239)

Statement of Financial Position as at 30 June 2022

	NOTES	Consolidated 2022	Consolidated 2021	National Chapter 2022 \$	National Chapter 2021 \$
Current Assets		.	.	Ψ	Ф
Cash and Cash Equivalent	4	287,815	306,721	108,179	122,678
Other assets	5	3,561	22,901	12,188	22,901
TOTAL ASSETS		291,376	329,622	120,367	145,579
Current Liabilities Trade , Other Payables & Unearned income	6	36,645	40,280	36,645	40,280
TOTAL LIABILITIES		36,645	40,280	36,645	40,280
NET ASSETS		254,731	289,342	83,722	105,299
EQUITY Retained Profits		254,731	289,342	83,722	105,299
TOTAL EQUITY		254,731	289,342	83,722	105,299

Statement of Changes in Equity for the year ended 30 June 2022

	Consolidated	Consolidated	National Chapter	National Chapter	
	Retained Earnings	Total	Retained Earnings	Total	
	\$	\$	\$	\$	
Balance at 1 July 2021	289,342	289,342	105,299	105,299	
Profit(Loss) from operation	(34,611)	(34,611)	(21,577)	(21,577)	
Balance at 30 June 2022	254,731	254,731	83,722	83,722	

Statement of Cash Flows for the year ended 30 June 2022

	NOTES	Consolidated 2022	Consolidated 2021	National Chapter 2022 \$	National Chapter 2021 \$
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts from members and customers Interest received Payments to suppliers		90,300 58 (109,265)	46,584 1,468 (98,815)	89,136 - (103,634)	45,734 714 (94,602)
Net cash provided by / (used) by operating activities	11	(18,907)	(50,763)	(14,498)	(48,154)
CASH FLOW FROM INVESTING ACTIVITIES					
Investment in Term Deposits Net cash used in investment activities		<u>-</u>		<u>-</u>	<u>-</u>
Net increase(decrease) in cash held Cash and cash equivalents at the beginning of the year		(18,907) 306,721	(50,763) 357,484	(14,498) 122,678	(48,154) 170,833
Cash and cash equivalent at the end of the year	4	287,815	306,721	108,179	122,678

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Associations Incorporation Act 1991 (ACT).

The financial report covers Australian Institute of Administrative Law as an individual parent entity and Australian Institute of Administrative Law and controlled entities as an economic entity. The Australian Institute of Administrative Law Incorporated is an association incorporated in the Australian Capital Territory under the Associations Incorporation Act 1991 (ACT).

The financial report of the association as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of material accounting policies adopted in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of Preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

(a) Principles of Consolidation

A controlled entity is any entity controlled by the Australian Institute of Administrative Law. Control exists where Australian Institute of Administrative Law has the capacity to dominate the decision-making in relation to the financial and operating policies of another entity that operates with Australian Institute of Administrative Law to achieve the objectives of the Australian Institute of Administrative Law.

All inter-entity balances and transactions between entities in the economic entity, including any unrealised profits or losses, have been eliminated on consolidation.

Where a controlled entity has entered or left the economic entity during the year, its operating results have been included from the date controlled was obtained or up to the date control ceased.

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 1: Statement of Significant accounting Policies(Cont'd)

(b) Income Tax

No taxation has been provided for as the association is exempt from income tax under Section 50-5 of the Income Tax Assessment Act 1997.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

(d) Revenue

Revenue from the sale of goods is recognised upon delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expenses. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(f) Financial Instruments

Recognition

Financial instruments are initially measured at cost on trade date, which includes transactions costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 1: Statement of Significant accounting Policies(Cont'd)

(f) Financial Instruments(Cont'd)

Financial liabilities

Non-derivative financial liabilities are recognised at amortised costs, comprising original debt less principal payments and amortisation.

Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement

(g) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(h) Critical accounting estimates and judgements

The directors evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

	Consolidated 2022		National Chapter 2022 \$	National Chapter 2021 \$
Note 2 : Revenue				
Operating activities				
Membership subscriptions	53,148	46,134	53,148	46,134
Seminars and conferences	10,266	850	9,100	-
Interest received	58	1,141	_	655
Other	-	55	8,627	55
CAL payments	4,976	7,986	4,976	7,986
Total Revenue	68,448	56,166	75,851	54,830

Notes to the Financial Statements For the Year Ended 30 June 2022

	Consolidated 2022	Consolidated 2021	National Chapter 2022 \$	National Chapter 2021 \$
Note 3 : Auditors' Remuneration				
Remuneration for audit services	7,000	7,000	7,000	7,000
Note 4 : Cash and Cash Equivalents				
Cash at bank	201,766	220,668	108,179	122,678
Cash on hand Cash on deposit	1 86,048	5 86,048	- -	-
	287,815	306,721	108,179	122,678
Reconciliation of Cash				
Cash at the end of the financial year as sho statement is reconciled to items in the bala				
Cash and Cash Equivalent	287,815	306,721	108,179	122,678
Note 5 : Other Assets CURRENT				
Sundry Debtors	-	18,715	8,627	18,715
GST Refundable	2,652	3,138	2,652	3,138
Accrued Interest	-	-	-	-
Prepayments	909	1,048	909	1,048
	3,561	22,901	<u>12,188</u>	<u>22,901</u>

Notes to the Financial Statements For the Year Ended 30 June 2022

	Consolidated 2022	Consolidated 2021	National Chapter 2022 \$	National Chapter 2021 \$
Note 6: Trade, Other Payables & Unearned Income				
CURRENT				
Trade Creditors	110	1,490	110	1,490
Accrued expenses	7,000	7,000	7,000	7,000
Membership Subscriptions in Advance	29,535	31,790	29,535	31,790
	36,645	40,280	36,645	40,280

Note 8: Events Subsequent to Reporting Date

No matters or circumstances have arisen since the end of the financial year, which significantly affected the Australian Institute of Administrative Law and its controlled entities or may significantly affect the operations, the results of those operations, or the state of affairs in subsequent financial years.

Note 9: Segment Reporting

The association and controlled entity operates in one business and geographical segment being the promotion of knowledge in administrative law in Australia.

Note 10: Related Parties

There were no related party transactions during the financial year.

Notes to the Financial Statements For the Year Ended 30 June 2022

	Consolidated 2022	Consolidated 2021	National Chapter 2022 \$	National Chapter 2021 \$
Note 11 : Cash Flow Information				
Reconciliation of Cash Flow Operations with Loss from Ordinary Activities after Income Tax				
Profit/(Loss) from operations	(34,611)	(28,652)	(21,577)	(32,239)
Changes in assets and liabilities				
(Increase)/Decrease in trade and other receivables	18,715	(18,715)	10,088	(18,715)
(Increase)/Decrease in other assets	624	8,147	624	7,879
(Decrease)/Increase in trade and other payables	(1,380)	(16,367)	(1,380)	(9,903)
(Decrease)/Increase in unearned revenue	(2,255)	4,824	(2,253)	4,824
	(18,907)	(50,763)	(14,498)	(48,154)

The association has no credit stand-by or financing facilities in place.

There were no non-cash financing or investing activities during the period.

Note 12: Financial Instruments

(a) Financial Risk Management

The association's financial instruments consist mainly of deposits with bank, accounts receivable and accounts payable.

Financial Risks

The main risks the association is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

Interest rate risk

Interest rate risk is managed with a mixture of fixed and floating rate debt. For further details on interest rate risk refer to Note 11 (b).

Liquidity Risk

The association manages liquidity risk by monitoring forecast cash flows.

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 12: Financial Instruments (Cont'd)

(a) Financial Instruments(Cont'd)

Financial liabilities

Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

The association does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the association.

(b) Interest Rate Risk (Consolidated)

The association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Int	erest Rate	Fixed Inter Maturing 1		Non Interest Bearing	
	2022	2021	2022	2021	2022	2021	2022	2021
Financial Assets								
Cash on Hand	N/A	N/A	-	-	-	-	1	5
Cash at Bank	0.0%	0.0%	201,766	220,668	-	-	-	-
Investment	0.1%	0.1%	-	-	86,048	86,048	-	-
Trade & Other Receivables	N/A	N/A	-	-	-	-	-	18,715
Total Financial Assets		-	201,766	220,668	86,048	86,048	1	18,720
Financial Liabilities								
Trade, Other Creditors								
and Accruals	N/A	N/A		-	-	-	36,645	40,280

Notes to the Financial Statements For the Year Ended 30 June 2022

(b) Interest Rate Risk (National Chapter)

The association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

	Effective	d Average e Interest ate	Floating Inte	rest Rate	Fixed Interest Rate to 5 Yea	Non Interest Bearing		
	2022	2021	2022	2021	2022	2021	2022	2021
Financial Assets								
Cash at Bank	0.0%	0.0%	108,179	122,678	-	-	_	_
Trade & Other Receivables	N/A	N/A	-	-	-	-	8,627	18,715
Investment	N/A	N/A	-	-	-	-	=	-
Total Financial Assets		-	108,179	122,678			8,627	18,715
Financial Liabilities Trade, Other Creditors								
& Accruals	N/A	N/A	-	-	-	-	36,645	40,280
		-	-	-	-		36,645	40,280

(c) Net Fair Values

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities the net fair value approximates their carrying value. No financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the association intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 13: State by State Comparison

Income & Expenses	ACT	NSW	SA	VIC	WA	QLD	Consolidated
Total Income	75,851	465	58	-	-	701	77,075
Total Expenses	97,428	-	572	9,177	3,608	900	111,685
Surplus (Deficit)	(21,577)	465	(514)	(9,177)	(3,608)	(199)	(34,610)
Opening Retained Earnings	105,299	78,583	16,605	72,071	4,386	12,397	289,341
Surplus / (Deficit)	(21,577)	465	(514)	(9,177)	(3,608) -	199	(34,610)
Closing Retained Earnings	83,722	79,048	16,091	62,894	778	12,198	254,731
Balance Sheet	ACT	NSW	SA	VIC	WA	QLD	Consolidated
Cash at Bank	108,179	79,048	513	1,050	778	12,198	201,766
Cash on Hand	-	-	1	-	-	-	1
Cash on Deposit	-	-	15,577	70,471	-	-	86,048
Total Cash	108,179	79,048	16,091	71,521	778	12,198	287,815
Other Assets	ACT	NSW	SA	VIC	WA	QLD	Consolidated
Prepayments	909	-	-	-	-	_	909
Sundry Debtors	8,627	-	-	-	-	-	8,627
GST Refundable	2,652	-	-	-	-	-	2,652
Total	12,188	-	-	-	-	-	12,188
Other Payables							
Current Liabilities	36,645	-	-	8,627	-	-	45,272
Total	36,645	-	-	8,627	-	-	45,272
Net Assets	83,722	79,048	16,091	62,894	778	12,198	254,731

Notes to the Financial Statements For the Year Ended 30 June 2022

Note 14: Controlled Entities

(a) Controlled Entities	Percentage owned (%)	
	2022	2021
AIAL National Chapter	100	100
AIAL New South Wales Chapter	100	100
AIAL Queensland Chapter	100	100
AIAL Victoria Chapter	100	100
AIAL South Australia Chapter	100	100
AIAL Western Australia Chapter	100	100

(b) Controlled Entities Acquired

The association did not acquire any entities in the 2021/2022 financial year.

Note 15: Association Details

The principal place of business of the association is:

Australian Institute of Administrative Law Incorporated Suite 26, 84 Ainsworth Street Mawson ACT 2607